



Internship Position

Institutional Communication & Audiovisual Production

Location: Geneva (hybrid possible)

Duration: 4–6 months (flexible), part time possible (60-100%)

Start date: To be defined, ideally starting early March.

Languages: English and French (working proficiency required)

1. About the Centre

The [Geneva Centre for Human Rights Advancement and Global Dialogue](http://www.gchragd.org) is an independent, non-profit organization based in Geneva, Switzerland.

The Centre operates at the intersection of human rights, international dialogue, research, and policy engagement.

Its mission is to promote constructive and inclusive dialogue on human rights, support evidence-based research, and contribute to capacity-building initiatives, with a strong focus on international standards and multilateral cooperation.

The Centre collaborates with academic institutions, international organizations, civil society, and policy-makers through research projects, expert dialogues, public events, and strategic communication.

As part of its development, the Centre is strengthening its institutional communication and digital presence to better reflect its identity, values, and impact.

2. Internship objectives

The intern will support the Centre's institutional communication, with a strong focus on audiovisual content production and digital storytelling.

The internship provides hands-on experience in developing professional communication materials within an international human rights organization.

Working under the supervision of the Project and Information Officer, in close coordination with the team and with ad hoc guidance from the Executive Director, the intern will be fully integrated into the Centre's daily activities and strategic reflections on positioning and communication.

3. Main responsibilities

The intern will contribute to institutional communication and strategic positioning through:

Multimedia content production

- Filming and editing video content (interviews, institutional videos, event coverage)

- Adapting audiovisual formats for different communication channels
- Publishing and supporting content dissemination on social media

Visual identity and communication materials

- Contributing to the review of the Centre's graphic charter with the team
- Supporting the production of institutional communication tools (letterhead, templates, visual and digital assets)

Communication strategy

- Supporting the review and strengthening of the Centre's communication strategy
- Contributing to reflections on positioning, messaging and target audiences
- Participating in internal discussions under the supervision of the Executive Director

Interviews and editorial support

- Supporting the preparation, filming and editing of interviews
- Assisting with editorial and storytelling aspects of audiovisual content

Web editing and digital content

- Updating and editing website content in line with the Centre's communication strategy
- Uploading and formatting articles, reports, news items and multimedia content
- Ensuring coherence between web content, visual identity and messaging across platforms

General support

- Providing ad hoc support to communication and visibility-related activities, as needed

4. Learning opportunities and exposure

The internship offers strong learning and exposure opportunities, including:

- Direct exposure to the functioning of an NGO active in human rights and international dialogue
- Participation in reflections on strategic positioning, institutional narrative and communication choices
- Progressive familiarisation with internal and external institutional collaboration
- Possible exposure to United Nations-related environments and events
- Close mentoring within a small team, allowing for responsibility, feedback and skills development

5. Profile and skills

Required:

- Enrolled in or recently graduated from a programme in communication, media, audiovisual production, journalism, or a related field
- Strong interest in human rights, international affairs, or global dialogue
- Very good command of English and French (spoken and written)
- Practical skills in video editing and audiovisual tools (e.g. Adobe Premiere Pro, Final Cut Pro, DaVinci Resolve, or equivalent)
- Ability to work autonomously, meet deadlines, and manage multiple tasks

Assets:

- Experience with filming (camera, sound, lighting basics)
- Knowledge of social media formats and digital communication trends
- Graphic design skills (Canva, Adobe Suite)
- Previous experience in an NGO, international organization, or academic environment
- Arabic is an asset but not required

6. What we offer

- Paid internship: **CHF 1,400 gross**
- A meaningful internship within a Geneva-based human rights organization
- Direct exposure to international dialogue, research and advocacy work
- Practical experience in institutional communication and audiovisual production
- Close collaboration with a small, dynamic and committed team
- Flexibility and learning opportunities adapted to the intern's profile and interests

7. Application modalities

Interested candidates are invited to submit:

- A CV
- Examples of previous work (portfolio, links, or samples relevant to communication and/or audiovisual production)
- A short motivation text (maximum 300 words) explaining their interest in the position and how their profile fits the internship

Applications should be sent by **Friday, 20 February 2026**.