



Spanish Work Exchange Programme

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The S-W-E-P office is located on the island Tenerife. We are organizing exclusive hotel work placements on the Canary Islands, Spain, Mallorca, Ibiza, Malta and the Greek Islands. Are you looking for exciting experiences abroad and valuable insights into the hotel business for your future career? Would you like to enjoy sunny weather and the beach during your leisure time? In that case you are exactly right here!

Hotel Internship in the Reception Department in Mallorca (m/f/d)

- You will work 40 hours a week with 2 days off
- Free board and accommodation are provided by the hotel
- You will receive a remuneration of at least € 200 per month
- Internship period: minimum 2 months
- Start of your internship abroad: now or later

Your Tasks

- Welcoming of the arriving guests and check-ins
- Informing the guests about the hotel services
- International correspondence with clients
- Complaint Management and answering of incoming phone calls
- Assisting with reservations, invoicing and check-outs

Your Profile

- Student/Trainee in Tourism, Hotel Management, Foreign Languages, Communication, Business, International Management, Public Relations, etc.
- Open-minded, self-confident, communicative, be very patient and friendly with guests
- You are in a good mood and you enjoy interacting with international guests and staff
- English skills are required, further foreign languages are beneficial

Are you interested in completing an internship in hospitality? Apply now for one of our student internships!

Please send us your CV in English or Spanish to: info@s-w-e-p.com

Find further information on our hotel internship programme on our website: www.s-w-e-p.com

