



Project Management Intern 80-100% (f/m/d)

At Hitachi Energy our purpose is advancing a sustainable energy future for all. We bring power to our homes, schools, hospitals and factories. Join us and work with fantastic people, while learning and developing yourself on projects that have a real impact to our communities and society. Bring your passion, bring your energy, and be part of a global team that appreciates a simple truth: Diversity + Collaboration = Great Innovation

This applicants role offers a opportunity to get involved in and support the improvement of the operative business environment and its processes and support PM at their tasks.

Support in doing business reporting, Shop Floor Management, discuss escalated projects, find improvements in the process both, how to work and data collection.

Your responsibilities

Support in driving the visualization of project and financial status by getting and interpreting data through Visual basic and power Bi

Support Management with daily business, including revenue forecasting, shopfloor meetings. Mostly excel and sharepoint

Analyze the key performance indicators and represent them while the area meetings (data collection and presentation)

Find new ways for increasing working efficiency and focus time with lean approach

Connect different departments within GCB business & identify the optimization possibilities to improve the working efficiency

Support Project Managers at documentation release peaks (read and understand customers documentation specification requirements, collect production and test documents and prepare documentation set

Other special tasks: Any other special tasks can be agreed in discussion with the applicant and according to his development wishes while the assignment

Your background

Open minded personality

University degree, ideally technical, with strong willingness to learn new tasks and tools

Interest in learning data collection, processes and how a production unit works.

Visual Basic and Excel knowledge is of advantage but can be learned on the job (find tutorials, web assistance etc.)

Power BI (Desktop from Microsoft; free tool) knowledge is of advantage but can be learned on the job

Knowledge of MS Sharepoint tool is an advantage but can be learned on the job

English is a must, German very useful

More about us

Hitachi Energy is a global technology leader that is advancing a sustainable energy future for all. We serve customers in the utility, industry and infrastructure sectors with innovative solutions and services across the value chain. Together with customers and partners, we pioneer technologies and enable the digital transformation required to accelerate the energy transition towards a carbon-neutral future. We are advancing the world's energy system to become more sustainable, flexible and secure whilst balancing social, environmental and economic value. Hitachi Energy has a proven track record and unparalleled installed base in more than 140 countries. Headquartered in Switzerland, we employ around 40,000 people in 90 countries and generate business volumes of approximately \$10 billion USD. www.hitachienergy.com

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