

Proposal Form for Small Projects *(requested funds not exceeding CHF 50,000)*

Project title:

Short but meaningful title

Institution:

University, faculty, institute, ...

Applicant:

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

Name, academic degree, position within institution

Full address, contact data (email, phone)

In case the main applicant is not able to act in a legally binding way on behalf of his/her organisational unit (i.e. he/she is not a professor, is not permanently employed in a scientific position and does not dispose of a budget of his/her own) the backing of the head of the applicant's organisational unit or another person with the relevant powers is mandatory. The funds of the Hasler Foundation are paid out to (the account of) the backer who takes over the responsibility for the correct appropriation of the funds provided. An accompanying letter by the backer to this end is required (see page 7).

Backer:

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

Name, academic degree, position within institution

Full address, contact data (email, phone)

Start date:

Date

Duration:

Months (max. 12)

Amount requested:

Amount in Swiss francs (CHF) (total from page 6)

Project abstract:

Context, project goals, expected results. Please do not exceed the space provided.

Self-contained project

Extension of a project

Preparation of a project

Please check one box.

| | | | |
|-------------------|---------------------------------|--|---|
| Project extension | Extension of project ... | | |
| | | Project title, short project description | |
| | Project funded by: | | Amount of funding: |
| | | Funding organization | Amount in Swiss francs (CHF) |

| | | | |
|---------------------|------------------------------------|--------------------------------|--|
| Project preparation | Preparation of project ... | | |
| | | Project title, project outline | |
| | Project to be submitted to: | | Funds required: |
| | | Funding organization | Approx. amount in Swiss francs (CHF) |

Co-operations:

Co-operating partners, nature of co-operation

Remarks:

Project Funding

Personnel

The funding rules of the Hasler Foundation correspond to the rules of the Swiss National Science Foundation (SNF) or, if applicable, to the rules of the Swiss Innovation Agency (Innosuisse). In particular, salaries of Ph. D. students are paid according to SNF rates (http://www.snf.ch/downloads/allg_doktorierende_d.pdf)

Ph. D. Students

| A TM (Team Member #) see Project Team | B | | C | D | Applicable SNF rate | Project Involvement in % of a full time occupation | SNF salary = SNF rate x P.I. |
|---|---------------|------------------|---------------------|---|---|---|---------------------------------|
| | Surname | | | | Academic degree or diploma Dated (month, year) | 1 st year | 1 st year |
| | First Name | Nation- ality | Issuing institution | | 2 nd year | 2 nd year | 2 nd year |
| | Date of birth | Sex (M / F) | Ph. D. supervisor | | 3 rd year | 3 rd year | 3 rd year |

SNF salary = gross salary calculated according to SNF rates, i.e. SNF rate x P.I. The actual salary of a Ph. D. student is of no importance to the Hasler Foundation.

| A | B | C | D | Applicable SNF rate | Project Involvement in % | SNF salary |
|---|---|---|---|---------------------|--------------------------|------------|
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| A | B | C | D | Applicable SNF rate | Project Involvement in % | SNF salary |
|---|---|---|---|---------------------|--------------------------|------------|
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| A | B | C | D | Applicable SNF rate | Project Involvement in % | SNF salary |
|---|---|---|---|---------------------|--------------------------|------------|
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| A | B | C | D | Applicable SNF rate | Project Involvement in % | SNF salary |
|---|---|---|---|---------------------|--------------------------|------------|
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| A | B | C | D | Applicable SNF rate | Project Involvement in % | SNF salary |
|---|---|---|---|---------------------|--------------------------|------------|
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| A. TOTAL Ph. D. students | |
|---------------------------------|--|

Other Personnel Remunerated on the Basis of Their Salary

| A | B | C | D | Gross salary (100% occupation) | Project Involvement in % of a full time occupation | Gross project salary = Gross salary x P.I. |
|--|---------------|------------------|--|-----------------------------------|---|---|
| TM (Team Member #) see Project Team | Surname | | Academic degree or diploma Dated (month, year) Issuing institution | 1 st year | 1 st year | 1 st year |
| | First Name | Nation- ality | | 2 nd year | 2 nd year | 2 nd year |
| | Date of birth | Sex (M / F) | Function within project | 3 rd year | 3 rd year | 3 rd year |

| A | B | C | D | Gross salary (100%) | Project Involvement (P.I.) | Gross project salary |
|---|---|---|---|---------------------|----------------------------|----------------------|
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| A | B | C | D | Gross salary (100%) | Project Involvement (P.I.) | Gross project salary |
|---|---|---|---|---------------------|----------------------------|----------------------|
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| A | B | C | D | Gross salary (100%) | Project Involvement (P.I.) | Gross project salary |
|---|---|---|---|---------------------|----------------------------|----------------------|
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| A | B | C | D | Gross salary (100%) | Project Involvement (P.I.) | Gross project salary |
|---|---|---|---|---------------------|----------------------------|----------------------|
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| A | B | C | D | Gross salary (100%) | Project Involvement (P.I.) | Gross project salary |
|---|---|---|---|---------------------|----------------------------|----------------------|
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| B. TOTAL other personnel remunerated on the basis of their salary | |
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Personnel Remunerated on an Hourly Basis (Fees)

| A | B | C | D | Hourly rate | Number of hours | Fee = Hourly rate x No. of hours |
|---------------------------------------|---------------|-------------|--|----------------------|----------------------|----------------------------------|
| TM (Team Member#) see Project Team | Surname | | Academic degree or diploma Dated (month, year) Issuing institution | 1 st year | 1 st year | 1 st year |
| | First Name | Nationality | | 2 nd year | 2 nd year | 2 nd year |
| | Date of birth | Sex (M / F) | Function within project | 3 rd year | 3 rd year | 3 rd year |

| A | B | C | D | Hourly rate | Number of hours | H.r. x No. of hours |
|---|---|---|---|-------------|-----------------|---------------------|
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| A | B | C | D | Hourly rate | Number of hours | H.r. x No. of hours |
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| A | B | C | D | Hourly rate | Number of hours | H.r. x No. of hours |
|---|---|---|---|-------------|-----------------|---------------------|
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| A | B | C | D | Hourly rate | Number of hours | H.r. x No. of hours |
|---|---|---|---|-------------|-----------------|---------------------|
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| A | B | C | D | Hourly rate | Number of hours | H.r. x No. of hours |
|---|---|---|---|-------------|-----------------|---------------------|
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| A | B | C | D | Hourly rate | Number of hours | H.r. x No. of hours |
|---|---|---|---|-------------|-----------------|---------------------|
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| C. Fees | |
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Summary of Funds Required for Project Staffing

| | |
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| A. TOTAL Ph. D. students | |
| B. TOTAL other personnel remunerated on the basis of their salary | |
| Salaries (A + B) | |

| | | | | | | |
|-----------------|-------|--------------------------|---|----------|---|-----------------|
| | Place | Social security rate (%) | | Salaries | = | Social security |
| Social security | | | x | | | |

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|---------|--|
| C. Fees | |
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| D. Total costs of project staff (salaries + social security + fees) | |
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Other Expenses

Equipment, consumables, travel, conference participation etc.

The Hasler Foundation will not pay any cost of overheads for the central infrastructure.

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| E. Total other expenses | |

Project Costs

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|----------------------------------|--|
| D. Total costs of project staff | |
| E. Total other expenses | |
| F. Total costs of project | |

Funding From Other Sources

| | |
|--------------------------------------|--|
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| | |
| G. Funding from other sources | |

| | |
|--|--|
| Total amount requested from the Hasler Foundation (F – G) | |
|--|--|

Attachments

Please attach the following documents to this form:

1. CV and publication list of applicant

2. Concise project description

2.1. Summary

Max. one page

2.2. Project outline

Only a few pages

- Field of research
- Goals and objectives
- Significance of the project

2.3. Work plan

3. Agreement re intellectual property rights

Only in the case of applied research in support of a start-up company (see Conditions of Funding below)

4. Additional documents

Please feel free to provide the Hasler Foundation with any other information you consider relevant to your proposal.

5. Accompanying letter by backer

Only if a backer is required (see page 2)

Conditions of Funding by the Hasler Foundation

As a rule, the financial support of the Hasler Foundation is split into annual tranches. Each subsequent tranche is paid out subject to a report in writing providing details of the results achieved so far. At the end of the project a final report shall give a full account of the project comparing the results achieved to the research plan.

The Hasler Foundation does not claim any rights to the results of the research it has funded or co-funded but grants its support subject to the condition that all results achieved are made public, appropriately mentioning the support of the Hasler Foundation.

The Hasler Foundation is under no obligation whatsoever to accept internal rules of universities and institutes which set forth special conditions for funding projects. Any amount granted by the Hasler Foundation is at its own discretion and can be linked to additional conditions.

In accepting funding by the Hasler Foundation the recipients of the funding acknowledge their consent with these Conditions of Funding.

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